

APPROVED MINUTES
Bertrand Township Board
Regular Meeting
June 11, 2015

Bertrand Township Hall
3835 Buffalo Rd., Buchanan, MI 49107

Supervisor Hicks called the meeting to order at 7:00 p.m. and led the Pledge of Allegiance.

Members Present: Hicks, Kuhn, LeClaire, Vite, Zelmer

Special Guests: Sheriff Paul Bailey, Attorney Sara Bell, reporter Debra Haight

Consent Calendar (see attachments)

LeClaire requested discussion on hiring ACM Environmental and Engineering Services be added to agenda with discussion of findings of Wightman Environmental under New Business.

Motion: Motion made by LeClaire seconded by Zelmer to approve Consent Calendar as amended:

- Agenda with addition of LeClaire presenting his firm ACM Environmental for asbestos study in township hall and community building under A. of New Business.
- Township Board Meeting Minutes from May 21, 2015
- Bills presented for payment:

Total General Fund Expenses	\$41,789.91
Total Fire Dept. Expenses	\$18,924.98
Total West River Terrace Expenses	\$172.75
Total Expenses	<u>\$60,887.64</u>

Reports (*see attachments*)

Fire Department

Chief Knisely submitted June, 2015, Monthly Business Report. First fire truck meeting with Spencer Mfg. will be on June 20.

Sheriff's Department

Report submitted for May, 2015.

Treasurer's Report

Report submitted for May, 2015.

Public Comments

Planning Commission Mark Wagner and four residents made comments.

Unfinished Business

None

New Business

A. Decisions on Report from Wightman Environmental re: asbestos in the Township Hall

Attorney Bell gave a recap of the Report concerning alleged asbestos contamination in the township hall. While there is asbestos, both MIOSHA and Wightman Environmental recommend containment as opposed to abatement.

LeClaire presented his own findings from the firm he hired, ACM, and strongly encouraged the board to get a second opinion.

Motion made by LeClaire, seconded by Zelmer to hire Patrick from ACM to do a chemical and detailed analysis of the Township Hall and the Community Building, and to allow Patrick to come up with a solution.

Roll call vote:

Yes: LeClaire, Zelmer

No: Kuhn, Hicks, Vite

Failed 2-3

{LeClaire left the meeting in protest of the vote at 7:47pm}

The board agreed with the principal that further testing started by Wightman should be performed on both buildings.

Motion made by Kuhn, seconded by Vite to continue with environmental sampling with Wightman Environmental, including an eight hour air sampling as well as similar analysis in the Community Building.

Roll call vote: **Motion carried unanimously**

B. FOIA Policy Resolutions

Motion made by Hicks, seconded by Zelmer to adopt Resolution 061115A FOIA Procedures and Guidelines.

Roll call vote: **Motion carried unanimously**

Motion made by Vite, seconded by Kuhn to adopt Public Summary of FOIA Procedures and Guidelines as presented.

Roll call vote: **Motion carried unanimously**

Motion made by Hicks, seconded by Zelmer to adopt FOIA Detailed Cost Itemization as presented.

Roll call vote: **Motion carried unanimously**

C. Appointment of Deputy Clerk

Motion made by Vite, seconded by Kuhn to appoint Ronni Redman as Deputy Clerk with the current duties and pay of Deputy Clerk.

Roll call vote: **Motion carried unanimously**

D. Banking Resolutions adding Deputy Clerk as an authorized agent

Motion made by Hicks, seconded by Zelmer to adopt Resolution 061115B for United Federal Credit Union.

Roll call vote: **Motion carried unanimously**

Motion made by Hicks, seconded by Zelmer to adopt Resolution 061115C for Honor Credit Union.

Roll call vote: **Motion carried unanimously**

Motion made by Hicks, seconded by Zelmer to adopt Resolution 061115D for Country Heritage Credit Union and to add and adopt Resolution 061115E for Edgewater Bank.

Roll call vote: **Motion carried unanimously**

E. SMCAS Board Appointment

Discussion on annual SMCAS board appointment by Supervisor Hicks.

Motion made by Hicks, seconded by Vite to appoint Bertrand Township Fire Chief Bill Knisely as the SMCAS Representative for Bertrand Township and Clerk Don Vite as his alternate.

Roll call vote:

Yes: Kuhn, Hicks, and Vite No: Zelmer **Motion carried 3-1**

F. BTFD Personnel

Discussion on hiring firefighter Candidate Bailey Capron who recently graduated from High School. He has completed his probationary status and fulfilled all requirements.

Motion made by Hicks, seconded by Vite to hire candidate firefighter Bailey Capron subject to a six-month evaluation period.

Roll call vote: **Motion carried unanimously**

G. Pest Control – Township Hall and Community Building

Motion made by Hicks, seconded by Zelmer to hire Rose Pest Solutions to treat both the Township Hall and Community Building.

Roll call vote: **Motion carried unanimously**

H. Principles of Governance

Motion made by Hicks, seconded by Zelmer to adopt the Bertrand Township Principles of Township Governance Excellence. **Motion carried UNANIMOUSLY**

I. Unpaid Planning Commission Member and SMCAS Representative

At 8:20pm, the Board entered a Closed Session to discuss and reconsider the February 12, 2015, pay decision concerning Planning Commission member. At 8:47pm, the Board ended the Closed Session.

Motion made by Vite, seconded by Kuhn to pay Planning Commission Secretary Rhonda Hicks and SMCAS representative Nick Gowan retroactively to the point they didn't receive compensation for their service at their appropriate pay rates.

Roll call vote: **Motion carried unanimously**

J. MDCR Claim Against the Township

At 8:50pm, the Board entered a Closed Session to discuss Attorney-Client Material Exempt from Disclosure. At 9:30pm, the Board ended the Closed Session.

Communications

The workshop "Effective Communications" will be conducted on Wednesday, June 17, at 6:00 pm for the Bertrand Township Board and the Planning Commission.

Public Comments

Chief Knisely and two residents made comments.

Miscellaneous / Announcements / Schedule

The next township board meeting will be Thursday, July 9, 2015.

Motion made by Hicks, seconded by Zelmer to adjourn at 9:37pm.

Respectfully submitted,

Don Vite
Bertrand Township Clerk

Dated