

**Bertrand Township Board
Regular Meeting
Thursday, April 20, 2017**

Bertrand Township Hall
3835 Buffalo Rd., Buchanan, MI 49107

Supervisor Hicks called the meeting to order at 7:00 p.m. and led the Pledge of Allegiance.

Members Present: Hicks, Kuhn, Payton, Vite, Zelmer

Special Guests: None

Consent Agenda *(see attachments)*

Motion made by Zelmer supported by Kuhn to approve Consent Agenda as amended:

- Remove New Business Item #3 – Community Building Fee Structure – from Agenda to be rescheduled at a later date.
- Remove check #17066 to Ultratech Windows for \$1,200 until formal board approval under New Business item #2
- Township Board Meeting Minutes from March 9, 2017
- Adjusted Accounts Payable for the period 03/10-04/20 reflecting removal of check #17066 for \$1,200 (see above) as presented:

Total General Fund Expenses	\$88,486.02
Total Fire Dept. Fund Expenses	\$22,606.49
Total WRT Fund Expenses	\$102.09
Total Expenses	<u>\$111,194.60</u>

- Treasurer's Report

General Fund	\$1,507,938.74
Total Fire Dept. Fund	\$335,609.99
Total WRT Fund	\$3,095.70
Total Fund Current Assets	<u>\$1,846,644.43</u>

Discussion: None

Roll call vote: **Motion carried unanimously**

Reports

Sheriff's Department

None

Fire Department *(see attached)*

Chief Knisely submitted the April, 2017, monthly Fire Department report. Fireman Chris Burkes was presented an award for 20 years of service. Also, the recent pancake breakfast was a huge success with a record 194 people served and over \$1,400 netted. Statistics for the month are recorded in the attached report.

SMCAS

Chief Knisely gave a verbal report:

- The new rigs are showing premature signs of front wheel wear. It turns out the wheels weren't properly aligned after the assembly of the vehicles.
- Mears does SMCAS' billing, replacing employees that used to perform this function. This move has resulted in a \$1 million improvement in collections.
- Berrien County has seen an increase in overdoses; SMCAS has responded seven times in Bertrand Township.

SE Berrien County Landfill

Trustee Zelmer gave a verbal report:

- New compactor has been placed in service
- New berms on Mayflower Rd. have been erected
- They've begun laying the liner in the new cell; it takes about a month
- Constructing a 1,350 foot litter barrier along Mayflower Rd.
- 4.2 Mega-Watt of power generated from the gas well and is a record high, generating an annualized return of \$50,000.

Sexton

Sexton Steve Redman gave a verbal report:

- 134 headstones have been uprighted in Bakertown Cemetery
- There was a burial and three plots sold in Mt. Zion

Public Comments

Two residents expressed grievances in separate and unrelated situations with respect to neighbors who are in violation of township ordinances due to messes on their properties and noise. The residents wondered what the township is doing about it. Supervisor Hicks explained the process, and Zoning Administrator Eileen Glick addressed the residents as well with the current status of one of the situations.

Unfinished Business

None.

New Business

1. Building Department Fee Schedule.

Building Inspector Dave Swanstrom present to the board a proposed fee schedule with new fees and fee increases for building inspections.

There was discussion amongst the board as to the language in the fee schedule regarding return inspection fees.

The board decided to table the discussion so that Swanstrom could be invited to the next meeting to clarify for the board the definition of a return inspection according to the schedule and when those additional fees are enacted.

2. Community Building Window/Door Change Order

Motion made by Zelmer, supported by Vite to approve the Change of Work Order by UltraTech for \$1,200 additional as follows:

- All doors to have early American stain in place of original white

- Windows inside Hall to be filled at top due to outside brickmold
- Sidelites and transom on front to also be similar woodgrain

Roll call vote: **Motion carried unanimously**

Public Comments

Chief Knisely made a presentation to the board in appreciation for their continued support of the fire department and the significant successes last year:

- New fire truck pumper was placed in service
- Parking lot was repaved
- Refurbished tanker

Board Member Comments

Supervisor Hicks said Wightman was out today to assess the township hall where the buried tank is and found a fill tube to possibly another previously unknown tank. They will have their report to the board before the next meeting.

Supervisor informed the board the Director of the Road Commission – Lonnie ? – resigned.

Communications

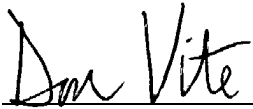
- May 2 is the Buchanan School District election re: increasing their millage to .8MILs. This is only for township residents who are within the Buchanan School district.
- May 20 is hazardous waste day for township residents at the SEBC Landfill.

Miscellaneous / Announcements / Schedule

- The next township board meeting will be Thursday, May 11, 2017, at 7:00 p.m.

Motion by Hicks to adjourn at 8:32 p.m.

Respectfully submitted,



Don Vite
Bertrand Township Clerk

April 27, 2017

Dated