

**Bertrand Township Board
Regular Meeting
Thursday, July 13, 2017**

Bertrand Township Hall
3835 Buffalo Rd., Buchanan, MI 49107

Members Present: Kuhn, Payton, Vite, Zelmer

Members Absent: Hicks

Special Guests: Richard Aldrich, Bertrand Township resident and World War II veteran.

Clerk Vite called the meeting to order at 7:00 p.m. and nominated Treasurer Kuhn to moderate the meeting in the absence of Supervisor Hicks. Voice Vote carried unanimously. Treasurer Kuhn introduced World War II veteran Richard Aldrich, who led the Pledge of Allegiance.

Richard Aldrich was recently presented medals he never received after his Navy service in World War II with a home visit from US Representative Fred Upton. The board wished to recognize Mr. Aldrich for his service, and allow him to speak for a few minutes to the attendees about his service.

Consent Agenda (see attachments)

Motion made by Zelmer supported by Payton to approve the Consent Agenda as presented:

- Township Board Meeting Minutes from June 8, 2017.
- Accounts Payable for the period 06/09-07/13 as presented:

Total General Fund Expenses	\$44,304.43
Total Fire Dept. Fund Expenses	\$ 17,809.42
Total WRT Fund Expenses	\$ 99.55
Total Expenses	<u>\$62,213.40</u>

- Treasurer's Report as of June 30:

General Fund	\$1,534,848.98
Total Fire Dept. Fund	\$257,769.54
Total WRT Fund	\$2,895.51
Total Fund Current Assets	<u>\$1,795,514.03</u>

Roll call vote: **Motion carried unanimously**

Discussion: Treasurer Kuhn informed the board that he shifted the CD from TCU to Country Heritage for a significantly improved rate of 1.45% for 12 months. He also disclosed for transparency that his wife Janet is an unpaid Trustee on the Board of Directors of Country Heritage and that she had no influence or authority on their decision.

Reports

Sheriff's Department

None.

Fire Department (*see attachments*)

Asst. Chief Matt Remmo presented the July, 2017, monthly Fire Department report. Twenty-one calls – a new BTFD monthly record – were run in June. Remmo introduced the two newest members of the department to the board: Tim Fox and Trevor Kendall. Fox is a former veteran of the BTFD. Both earned the necessary certifications to advance to Firefighter status and will start the process of in-house training.

SMCAS

None.

Landfill (*verbal report*)

- Cell is complete.
- Fence along Chamberlain Rd. is reinstalled.
- Berm with pine trees is complete and looks very nice.
- Submitting application to the state for cell license.

Planning Commission

- Issued Special Land Use permit for a Day Care Center on Portage Rd.
- Continuing to work on the master plan.

Public Comments

None.

Unfinished Business

1. Wi-Fi at the Community Building (AT&T vs Comcast)

Motion made by Zelmer, supported by Vite, to accept Comcast's quote of \$59.85/month which included free installation and no activation fees for High Speed 25mbps internet/phone service at the Community Building.

Roll call vote: **Motion carried unanimously**

New Business

1. Fair Week Hours for the Township office

Motion made by Kuhn, supported by Zelmer to have reduced hours of operation for the township hall from 9 am – noon from Monday, August 14 – Thursday, August 17 (Fair Week) and to compensate the individuals substituting for the Administrative Assistant at her hourly rate.

Roll call vote: **Motion carried unanimously**

2. West River Terrace Resolution 170713A

Motion made by Kuhn, supported by Zelmer to adopt Resolution 170713A – West River Terrace Subdivision Special Lighting District Special Assessment – for a special assessment to the property owners of West River Terrace for a continuing levy of \$12.50 per parcel.

Roll call vote: **Motion carried unanimously**

3. Trash Service for the Community Building

Motion made by Vite, supported by Zelmer to accept Michiana Recycling and Disposal Services Frontload Service Quote for a two yard dumpster with weekly pickup for \$64.00/month.

Discussion: An optional lockbar is available for \$5.00/month. However, the board agreed to take a “wait and see” as to whether the dumpster usage will be violated by others.

Roll call vote: **Motion carried unanimously**

4. BTFD Recommendations

Motion made by Vite, supported by Payton to accept Chief Knisely’s recommendation to advance Tim (William) Fox and Trevor Kendall to certified firefighter status and pay each the current firefighter wage of \$15.50/hr.

Roll call vote: **Motion carried unanimously**

5. Driveway Reseal on Station #2

Motion made by Zelmer, supported by Vite to accept Shembarger Asphalt Sealing, Inc. quote for \$2,085.00 to sealcoat and stripe Station #2’s driveway.

Discussion: Trustee Payton inquired as to the benefit of adding the optional Diamond Shield premium rubberized coal tar emulsion for an additional \$125 and which includes a two year guarantee.

Motion amended to include the Diamon Shield option for a total not to exceed \$2,300.00.

Roll call vote: **Motion carried unanimously**

Public Comments

None.

Board Member Comments

None.

Communications

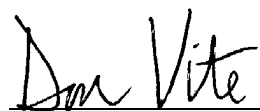
- Underground fuel tank removals at the Community Building and Township Hall are scheduled to begin on July 31.
- Mr. Richard Aldrich has invited the community to his 90th birthday party at the Bertrand Township Community Building on August 12 from 1-4 pm.

Miscellaneous / Announcements / Schedule

- The next township board meeting will be Thursday, August 10, 2017, at 7:00 p.m.

Motion by Kuhn to adjourn the meeting at 7:59 p.m.

Respectfully submitted,



Don Vite

July 19, 2017

Date

Bertrand Township Clerk