

APPROVED MINUTES
BERTRAND TOWNSHIP BOARD
3835 Buffalo Road, Buchanan, MI
Regular Board Meeting
January 9, 2014

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE AND INVOCATION

At 6:59 p.m. the meeting was called to order by Supervisor Hicks. All stood, the Invocation was given by Mr. Hicks and then the *Pledge of Allegiance* was recited.

2. ROLL CALL

Members Present: Hicks, Kuhn, Lano, Pastryk, Zelmer

Others Present: Chief Knisely and seven guests.

3. CONSENT CALENDAR: (see attachments)

Approval of agenda; Township regular board meeting minutes from December 12, 2013; Approval of bills presented for payment in the amount of \$41,407.09 (fire dept. \$16,108.11 plus general fund \$25,208.98 plus WRT \$90.00); Reports on file and BOR Resolutions 010914 A, 010914B, 010914C.

Motion was made by Lano seconded by Zelmer to approve the consent calendar as presented.

Motion carried unanimously

4. SHERIFF DEPARTMENT REPORT:

Due to busy work loads, no representative from the Sheriff's department was present.

5. FIRE DEPARTMENT REPORT: (see attachment)

Chief Knisely provided his January 2014 business report which included an update on calendar events, fire call activity and training.

6. PUBLIC COMMENTS: Please limit comments to 3 minutes

One person made a public comment.

7. UNFINISHED BUSINESS:

A. Reconsideration of posting draft minutes

Discussion about posting draft minutes on the website took place.

Motion was made by Lano seconded by Zelmer that draft minutes from township meetings will no longer be posted on the township website.

Motion carried unanimously

8. NEW BUSINESS (* see attachments)

A. 2014/2015 tax agreement with Berrien County *

Treasurer Kuhn presented information pertaining to the agreement with the county for the tax processing service that they provide.

Motion was made by Lano seconded by Zelmer to enter into the agreement with the county for the next three years and authorize Treasurer Kuhn to sign the agreement and return it to the county.

Motion carried unanimously

B. Three fire department requests received January 4, 2014 *

An email from Chief Knisely was received and copied to the board and in it he requested that in addition to the \$1,000 received from the Enbridge grant another \$1,500 be allocated for the purchase of four nozzles and one pistol grip be considered. He requested that the board grant approval for Chris Huston to use station one for a training event in March. It was explained that Chris Huston is a certified instructor for the national organization that will be doing the training. The third request was for the board to discuss the dissolution of the Bertrand Fire Fighter's Association. The board discussed these items.

Motion was made by Kuhn seconded by Pastryk to approve the purchase of four nozzles and one pistol grip at a price not to exceed \$2,500.

Motion carried unanimously

Motion was made by Pastryk seconded by Kuhn that Chris Huston would be permitted to conduct the training that is scheduled for March 8th.

Motion carried unanimously

C. Renewal of township insurance for 2014 *

Clerk Lano pointed out that included in the bills that were approved for payment was the payment for the renewal of the township insurance policy.

9. COMMUNICATIONS

A. 2014 BOR workshop *

Clerk Lano explained that Board of Review members have the opportunity to attend BOR training and that there is an enrollment form that needs to be submitted along with the registration fee.

10. PUBLIC COMMENTS: *Please limit comments to 3 minute*

Three people made public comments.

11. BOARD MEMBER COMMENTS:

Treasurer Kuhn explained the Drain at Large bill that was included in the bills approved for payment.

Trustee Pastryk commended the Berrien County Road Commission for their prompt action in getting the road cleared which assisted in the response to the barn fire on Buffalo Road.

Clerk Lano shared that a call had been received today from the BCRC and what the available dates are for the annual Road Commission meeting that needs to be scheduled.

12. MISCELLANEOUS / ANNOUNCEMENT / SCHEDULE

- Planning Commission meeting: January 16, 2014 at 7 pm with township planner Lynee Wells making a presentation to the PC and members of the township board who will be in attendance.
- Next Township Board Meeting: Thursday, February 13, 2014

14. ADJOURNMENT

Motion to adjourn at 7:58 pm, was by Lano seconded by Zelmer.

Motion carried unanimously

Respectfully Submitted,

Jane Lano dated
Bertrand Township Clerk

witness