

APPROVED MINUTES
Bertrand Township (Est. 1836)
3835 Buffalo Road, Buchanan, MI 49107
Regular Township Board Meeting
August 14, 2014

The meeting was called to order at 7 p.m.

Members present: Hicks, Kuhn, Lano, Pastryk, Zelmer Absent: none

Consent Calendar

Approval of the agenda; minutes from July 10, 2014 and reports on file.

Motion was made by Lano seconded by Zelmer to add to the agenda a public comments section between agenda item 8. Communications and 9. Board Member Comments. Voice vote **Motion carried 4 to 1**

Motion was made by Lano seconded by Zelmer to approve the consent calendar as amended.

Voice vote: **Motion carried unanimously**

Enbridge Grant

Motion was made by Hicks seconded by Pastryk to accept the proposal from Creative Landscaping for \$9329.30 for the community building landscaping to be used as part of the Enbridge grant money.

Roll call vote: Yes: Hicks, Kuhn, Pastryk, Zelmer No: Lano **Motion carried 4 to 1**

Reconsideration Snow Removal 2014-2015

Motion was made by Hicks seconded by Pastryk to accept the work proposal for 2014-2015 snow removal snow plowing from Red Bud Chimney Sweeps for one year for 2014-2015. Lano and Zelmer recused themselves.

Roll call vote: Yes: Hicks, Kuhn, Pastryk **Motion carried 3 to 0**

Unapproved Minutes

Motion was made by Hicks seconded by Pastryk to schedule a special meeting for Monday, August 25th at 7 pm. Voice vote: **Motion carried 4 to 1**

Supervisor Hicks will put the purpose of this special meeting in writing and provide it to the clerk so that the special meeting can be posted.

Zoning Administrator Resignation

Motion was made by Hicks seconded by Zelmer to accept Mr. Kring's resignation from the positions of Zoning Administrator, NATS representative and SMCAS representative.

Voice vote: **Motion carried unanimously**

Supervisor Hicks will provide the job description that the board will review as the board considers the replacement of the Zoning Administrator position.

Secretary/Administrative Assistant

Motion was made by Hicks seconded by Pastryk that Susan Flowers will be the temporary. Office hours will be from 9 to 1 on a temporary basis until Gena comes back.

Roll call vote: Yes: Hicks, Pastryk No: Kuhn, Lano, Zelmer

Motion failed 3 to 2

Clerk Deputy Pay and Duties

Motion was made by Hicks seconded by Pastryk to request a list of statutory duties and pay from deputy clerk Lano to present at September’s meeting. Voice vote: Lano abstained **Motion carried 4 to 0**

Computer Security Policy

Motion was made by Lano seconded by Zelmer that effective immediately only township employees that would be assigned to a work stations; Angie Kirby, Gena if she comes back, David Kuhn, Steve Hicks, Jane Lano and the deputy treasurer Brenda Payton and the deputy clerk Sue Kronewitter will be authorized to access and use the township’s computers. Voice vote: **Motion carried 4 to 1**

The next township board meeting will be Thursday, September 11, 2014

Motion was made by Lano seconded by Kuhn to adjourn the meeting at 9:13 p.m.

Respectfully Submitted

Jane Lano dated
Bertrand Township Clerk

witness