

**APPROVED MINUTES**  
**Bertrand Township (Est. 1836)**  
3835 Buffalo Road, Buchanan, MI 49107  
Regular Township Board Meeting  
September 11, 2014

The meeting was called to order at 7 p.m.

Members present: Hicks, Kuhn, Lano, Zelmer    Absent: Pastryk

**Consent Calendar**

Hicks added to the consent calendar a budget amendment to transfer a total of \$19,000 from two line items on the township budget with \$12,490 going to the attorney line item on the general township budget and \$6,510 transferred to the fire department budget to help cover the cost of extrication equipment. Hicks added to the Bills presented for payment an attorney bill for services for July in the amount of \$4,773.30. Approval of the agenda; minutes from meetings held on August 14 and August 21, 2014 and reports on file.

**Motion** was made by Zelmer seconded by Lano to approve the consent calendar as amended.

Voice vote:

**Motion carried unanimously**

**Clerk Deputy Pay and Duties**

**Motion** was made by Zelmer seconded by Kuhn that the duties presented by the clerk for the deputy clerk and the pay rate established remain the same.

Roll call vote: Lano recused herself

**Motion carried 2 to 1**

**Planning Commission Text Amendments**

**Motion** was made by Lano seconded by Zelmer to table the considerations of the text amendments to the Bertrand Township Zoning Ordinance.

Roll call vote:

**Motion carried unanimously**

**Planning Commission Ex-Officio Appointment**

**Motion** was made by Lano seconded by Zelmer to table the consideration of the appointment to the ex-officio appointment to the Planning Commission. Voice vote:

**Motion failed 2 to 2**

**Temporary staffing of Township Offices**

Hicks explained that Gena was terminated on September 4, 2014 at 5 pm. He went on to explain why he and other board members decided to hire Nancy Lentch to begin working on Monday September 8, 2014. Lano pointed out to the public that the decision was not made at an open meeting.

**Motion** was made by Hicks seconded by Kuhn to hire Nancy Lentch to perform secretarial duties including but not limited to answering the phone, greeting the residents, accepting tax payments, assisting with other various duties on a temporary basis at \$12.00 per hour, Monday thru Thursday from 9 to 4 or as determined by the board until the board permanently fills the admin assistant position. In discussing this matter the rate of pay was reduced to \$10.00 per hour.

Roll call vote:

**Motion carried unanimously**

**Admin Assistant Position**

