APPROVED MINUTES

Bertrand Township (Est. 1836)

3835 Buffalo Road, Buchanan, MI 49107
Special Township Board Meeting
February 28, 2015

The meeting was called to order at 9:00 a.m.

The purpose of this special meeting of the township board was to conduct a budget workshop.

Members present: Hicks, Kuhn, Lano, LeClaire, Zelmer Absent: none

The members of the township board discussed matters pertaining to the 2015-2016 Fiscal year budget. The Fire department budget was covered first with Bill Knisely and Matt Remmo present to provide information and answer questions concerning this budget. Discussion about a municipal complex was brought up as the cost of building repairs and maintenance, apparatus replacement and other significant cost were examined.

It was requested that in order to assist the board in budget preparations and monitoring of the budget, an inventory list of items from the fire department that need to be replaced be provided to the township board. The list will include items such as SCBA bottles, turn out gear etc.

The board discussed the township budget examining the revenue and expenditures. The high cost associated with the attorney was reviewed. The current budget started with an amount of $4,000 and has been increased to $24,254.41. Two proposals were provided, one from the current township attorney Sara Bell who submitted a proposal to provide service at a retainage rate. Catherine Caufman from the firm that provides legal counsel to MTA also provided a price proposal. No actions were taken at this meeting.

{Lano left at 11:03 a.m.}

The members of the board continued discussing budget matters and the meeting came to an end at 11:30 a.m.

Respectfully Submitted

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Jane Lano dated
Bertrand Township Clerk