APPROVED MINUTES

Bertrand Township (Est. 1836)

3835 Buffalo Road, Buchanan, MI 49107
Special Township Board Meeting
August 21, 2014

Purpose of the special meeting is:
Staffing of Township Office and Approval of Bills for Payment

The meeting was called to order at 5 p.m.
Members present: Hicks, Kuhn, Lano, Pastryk, Zelmer Absent: none

Bills for Payment
Motion was made by Zelmer seconded by Kuhn to pay the bills as presented.
Roll call vote: Yes: Hicks, Kuhn, Pastryk, Zelmer No: Lano **Motion carried 4 to 1**

Trustee Zelmer requested that the Attorney provide a supplement to her bill or better detail in her billing so that he could understand them better.

Staffing of Township Office
Motion was made by Zelmer seconded by Pastryk to authorize Sara Bell to send a letter to Gena with return receipt. Voice vote: **Motion carried unanimously**

Motion was made by Hicks seconded by Pastryk that if we don't hear anything within five business days of proof of delivery confirmation this will be considered a voluntary termination.
Voice vote: **Motion carried 4 to 1**

The method of communicating with each township board member was specified with Attorney Bell. She will use the email addresses that she's been using to correspond with Hicks, Kuhn and Pastryk; First Class mail will be used for Zelmer or she can call him and he will stop by to pick up any information; bertrandtownship@comcast.net will be used for Lano.

The meeting was adjourned at 5:48 p.m.

Respectfully Submitted

_____ _____

Jane Lano dated witness
Bertrand Township Clerk