Bertrand Township Planning Commission
Regular Meeting
September 17, 2015

1. Chairman Wagner called the meeting held at 3835 Buffalo Road to order at 7:00 p.m.

2. All stood for the Pledge of Allegiance.

3. Roll Call – Those present were: Bauer, Duis, Hicks, Kuhn, Racht and Wagner. Zoning Administrator Glick was present. There were no guests.

4. **Motion by Bauer and support by Duis to approve the BTPC Minutes from August 6, 2015 as presented. Racht abstained. Voice Vote: Motion Passed**

5. Public Hearing was opened at 7:03. No public comments.

   Motion by Wagner and support by Kuhn to accept the attached proposed language dated August 14, 2015 for Micro-Breweries and Small Distilleries. Roll Call Vote: Bauer – yes, Kuhn – yes, Racht – no, Wagner – yes, Hicks – yes, Duis – yes. Motion Passed. Secretary Hicks will forward the approved language to Berrien County Planning Commission for review and approval. Public Hearing was closed at 7:13.

6. Reports:
   i. Zoning Administrator – (see attached report)

   ii. Township Board – David Kuhn –The P & L to date report was presented. Policies and Procedures will be completed soon. The BTFD is sponsoring a Community Event on September 26 from 11:00 a.m. to 3:00 p.m. The public is invited.

7. Unfinished Business – Discussion and **Motion by Hicks and support by Racht recommending that the Township Board authorize funding to enhance the Zoning Administrator's technology. Roll Call Vote: Kuhn – yes, Racht – yes, Wagner – yes, Duis – yes, Bauer – yes, Hicks – yes. Motions Passed.**

8. New Business

   Motion by Racht and support by Kuhn to accept the recommendation of Zoning Compliance Fees (Site Plan Review: New House - $75.00, Addition/Renovation/Garage - $50.00, Fence/Pool/Shed - $25.00) as provided by Zoning Administrator Glick. Voice Vote: Motion Passed

   Motion by Duis and support by Racht to accept the recommendation of Penalties for Violations (see attached) as provided by Zoning Administrator Glick. Voice Vote: Motion Passed

9. Public Comments – None

10. Other Business/Commission Member Comments – Commissioner Kuhn made a comment regarding an IFT. Commissioner Duis thanked her fellow commission members for diligence on the Zoning Amendments.

11. **Motion by Racht and support by Duis to adjourn the meeting at 8:00 p.m.**

Respectfully Submitted,

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Rhonda Hicks, Secretary dated
Bertrand Township Planning Commission

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