

**Bertrand Township Board
Regular Meeting
Thursday, October 11, 2018**

Bertrand Township Hall
3835 Buffalo Rd., Buchanan, MI 49107

Supervisor Hicks called the meeting to order at 7:00 p.m. and led the Pledge of Allegiance.

Members Present: Hicks, Kuhn, Vite, Zelmer

Members Absent: Payton

Special Guests: Derek Hall, Auditor, Michigan Department of the Treasury

Consent Agenda *(see attachments)*

Motion made by Zelmer supported by Kuhn to approve Consent Agenda as presented:

- Township Board Meeting Minutes from September 13, 2018
- Accounts Payable for the period 09/14-10/11 as presented:

Total General Fund Expenses:	\$158,932.93
Total Fire Dept. Fund Expenses:	\$15,231.37
Total WRT Fund Expenses:	\$89.73
Total Expenses:	<u>\$174,254.03</u>

- Treasurer's Report as of September 30, 2018:

General Fund:	\$1,417,462.62
Total Fire Dept. Fund:	\$264,357.06
Total WRT Fund:	\$2,198.00
Total Fund Current Assets:	<u>\$1,684,017.68</u>

Roll call vote: **Motion carried unanimously**

Reports

Sheriff's Department *(see attached)*

Deputy Belden presented the August 2018 report. Nothing extraordinary to report.

Fire Department *(see attached)*

Chief Knisely submitted the October 2018 monthly Fire Department report. Chief is very pleased with the Target Solutions training and the leadership Training Officer Tyler Knisely is doing. Also in September there was significant tactical and survival training for the firefighters.

SMCAS

Chief Knisely gave a verbal report. Brian Scribner has asked the SMCAS board for permission to serve on the MAAS (MI Association of Ambulance Services) which would require one day per month in Lansing. Brian is also pleased with continued strong revenue coming into SMCAS.

SE Berrien County Landfill (see attachments)

Dave Kuhn gave a verbal report.

- The environmental engineer is leaving after one year in service
- There's a one month delay to the start date of the new waste-water treatment plant which is now the end of November.
- A leachate leak was caught early and all the appropriate entities were notified immediately. An independent organization will be assessing why the leak occurred and making recommendations to correct any problem.

Sexton

Sexton Redman has found a blacksmith near Edwardsburg who said they will create a new wrought iron archway for the Howe Cemetery entrance at their cost only. He will be getting a quote to present to the board. He is also getting quotes to have the two brick columns at Howe cemetery repaired.

Planning Commission

Treasurer Kuhn gave a verbal presentation. There will be a special meeting at 7 p.m. on Thursday, October 18, 2018 to receive and review the Master Plan draft.

Public Comments

Two students from Niles New Tech academy invited the community to a "Meet the Candidates" evening on Friday, October 26 from 5 p.m. – 7 p.m. at the Niles District Library. Anyone can submit questions and the students who will moderate the conversation where we can learn the candidates' views.

2017/2018 Annual Audit Report

Derek Hall presented the annual audit draft report for Bertrand Township. The township has "very healthy fund balances." Because of significant road repairs, the general fund is down about \$100K to \$1.35 million. Mr. Hall's overall assessment was to keep doing what we're doing.

The report will be made available in the township hall for the public to see.

Unfinished Business

None

New Business

1. Michigan Department of Treasury Audit Contract

Motion made by Vite, seconded by Kuhn to accept the MI Department of Treasury's Audit Contract dated August 30, 2018 for the years ended March 31, 2018- March 31, 2020 (3-yr) with the hourly rate of \$115 and not to exceed 60 hours per fiscal year.

Roll call vote: **Motion carried unanimously**

Public Comments

None.

Board Member Comments

None.

Communications


Supervisor Hicks reached out to the Drain Commissioner’s office asking for a public hearing on the Topinabee Drain issue but has not heard a response as of today.

Miscellaneous / Announcements / Schedule

- The next township board meeting will be Thursday, November 8, 2018, at 7:00 p.m.
- The General Election will be Tuesday, November 6. Polls open at 7 a.m. and close at 8 p.m.

Motion by Hicks to adjourn at 8:05 p.m.

Respectfully submitted,



Don Vite
Bertrand Township Clerk

October 12, 2018

Dated

Draft