

**Bertrand Township Board
Regular Meeting
Thursday, April 11, 2019**

Bertrand Township Hall
3835 Buffalo Rd., Buchanan, MI 49107

Supervisor Hicks called the meeting to order at 7:00 p.m. and led the Pledge of Allegiance.

Members Present: Hicks, Kuhn, Payton, Vite, Zelmer

Member Absent: None

Special Guests: None

Consent Agenda *(see attachments)*

Motion made by Zelmer supported by Vite approve Consent Agenda as amended:

- Township Board Meeting Minutes from March 14, 2019 with an addition #3 – Board Member Salary Resolutions, part d).
- Accounts Payable for the period 03/15/19-04/11/19 as presented:

Total General Fund Expenses	\$41,211.17
Total Fire Dept. Fund Expenses	\$44,782.74
Total WRT Fund Expenses	\$75.17
Total Expenses	<u>\$86,069.08</u>

- Treasurer's March Report

General Fund	\$1,456,363.61
Total Fire Dept. Fund (2/28/19*)	\$327,264.53
Total WRT Fund (2/28/19*)	\$2,434.21
Total Fund Current Assets	<u>\$1,786,062.35</u>

*No bank statement from UFCU as of 4/9/19

Discussion: Treasurer Kuhn said he is still expecting roughly \$22K from the SEBC Landfill 4th quarter dumping fee and revenue sharing checks from the state which will bump fourth quarter income.

Roll call vote: **Motion carried unanimously**

Reports

Sheriff's Department *(see attached)*

Presented by deputy Higgs

Fire Department *(see attached)*

Lieutenant Tyler Knisely submitted the April 2019, monthly Fire Department report. Chief Knisely was at the national FDIC show in Indianapolis.

SMCAS

Tyler Knisely said the annual audit report was delivered.

SE Berrien County Landfill

Treasurer Kuhn and Trustee Zelmer gave a verbal report:

- Trash cleanup on US12 completed – the DOT has been aggressively pursuing trash trucks in violation.
- SBR has issues with manpower and training.
- Cost/ton of operation is up last month to \$16. Should be \$13-\$14/ton according to Kuhn. They're investigating.

Planning Commission

Treasurer Kuhn provided a verbal report. They reviewed by-laws and made recommendations which will in turn be reviewed again. They are looking at the list of things to address that were left out of the Master Plan.

NATS

Trustee Payton gave a verbal report.

Public Comments

Various residents from the Bakertown Rd/US 12 vicinity were in complaining about the unsightliness and danger posed by Anderson home that burned and the timeline/status of what's being done about removing it. Supervisor Hicks said a ticket has been issued by the Zoning Administrator and Ms. Anderson has 21 days to comply.

Unfinished Business

None.

New Business

1. Assessor Presentation

Angela Kirby, the Bertrand Township assessor gave a presentation of the status of assessing in Bertrand Township. She is focused on the upcoming AMAR (Audit of Minimum Assessing Requirements) by the state. Angie received a perfect score in the 2015 AMAR audit so she is working diligently toward that again.

There were no issues in the March Board of Review.

2. Community Hall Construction Bids

Motion made by Vite, seconded by Payton, to accept Proposal #1748 by Clayton Hoover and Sons to complete interior renovation of the Community Hall not to exceed \$40,400.

Voice vote: **Motion carried unanimously**

Public Comments

None.

Board Member Comments

None.

Communications

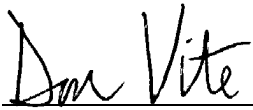
Bertrand Township Fire Department Pancake Breakfast at Station #1 on April 27 from 8 a.m. – 11 a.m.

Miscellaneous / Announcements / Schedule

- The next township board meeting will be Thursday, May 9, at 7:00 p.m.

Having no further business, the meeting was adjourned at 8:25 p.m.

Respectfully submitted,



April 18, 2019

Don Vite

Date

Bertrand Township Clerk