

**Bertrand Township Board
Regular Meeting
Thursday, June 11, 2020**

Via Video-Conference during the historic COVID-19 Worldwide Pandemic

Supervisor Hicks called the meeting to order at 7:00 p.m. and led the Pledge of Allegiance.

Members Present: Hicks, Kuhn, Payton, Vite, Zelmer

Member Absent: None

Special Guests: None

Consent Agenda *(see attachments)*

Motion made by Zelmer supported by Payton to approve the Consent Agenda as presented:

- Township Board Meeting Minutes from May 14, 2020
- Accounts Payable for the period 054/15/20-06/11/20 as presented:

Total General Fund Expenses	\$96,113.58
Total Fire Dept. Fund Expenses	\$15,126.22
Total WRT Fund Expenses	\$71.43
Total Expenses	<u>\$111,311.23</u>

- Treasurer's Report as of May 31, 2020

General Fund	\$1,573,072.36
Total Fire Dept. Fund	\$436,854.65
Total WRT Fund	2,097.36
Total Fund Current Assets	<u>\$2,012,024.37</u>

Discussion: Treasurer Kuhn presented the projected state revenue sharing amounts for FY20/21. Projections indicate revenue will decline by 4.72% to \$213,878.

Roll call vote: **Motion carried unanimously**

Reports

Sheriff's Department *(on file)*

The report was mailed in.

Fire Department *(on file)*

Chief Knisely was not present but emailed the June Fire Department report.

SMCAS *(on file)*

Chief Knisely emailed the report.

SE Berrien County Landfill

Treasurer Kuhn and Trustee Zelmer gave a verbal report.

Planning Commission

Did not meet in June.

NATS

Trustee Payton gave a verbal report.

Public Comments

None.

Unfinished Business

None.

New Business

1. Bertrand Code of Ordinance

Motion made by Zelmer, seconded by Vite, to accept Ordinance #20200611 which adopts and enacts a new code for the township; providing for the repeal of certain ordinances not included therein; providing a penalty for the violation thereof; providing for the manner of amending such code; and providing when such code and this ordinance shall become effective.

Discussion: Clerk Vite unveiled the new codified ordinances for Bertrand Township, the culmination of a two year project with Municode, the company the township chartered to produce the binder of codified ordinances.

Roll call vote: **Motion carried unanimously**

2. Township Hall and Community Event Hall Reopening

Discussion: Supervisor Hicks presented the Bertrand Township Reopening & COVID-19 Preparedness and Response Plan he prepared with the assistance of the township attorney, Sara Senica. The board discussed the timeframe for reopening up following the “Stay Safe, Stay At Home” order issued by governor Whitmer on March 23, 2020, at which time the township hall was closed to the public.

The timeline for reopening is as follows:

- Nancy resumes full-time status in the office on Monday, June 15. She will take phone-calls and setting appointments for in-person visits along with the customary work she does at the pleasure of the board.
- The township hall remains locked, and signage is placed on doors indicating residents may set appointments to come in. Signage is also placed reminding people of COVID symptoms and steps to take if they feel ill.
- The township ensures there are ample supplies for Nancy and Dave to keep the township hall sanitized when people come in.
- The township hall fully re-opens on Monday, July 6, to accommodate absentee voter requests by residents for the upcoming August 4 Primary election.
- **Note:** Supervisor Hicks had UV Lights installed on the township HVAC system to kill bacteria to help in the prevention of the COVID spread.

Public Comments

None.

Board Member Comments

Supervisor Hicks said landscaping is scheduled to be installed at the Community Event Hall on June 12. Landscape lighting and exterior building lighting are scheduled to be installed on June 18. The first post shutdown rental will be Saturday, June 13.

Communications

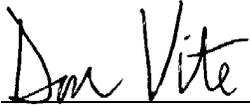
None.

Miscellaneous / Announcements / Schedule

- The next township board meeting will be Thursday, July 9, at 7:00 p.m.

Having no further business, the meeting was adjourned at 7:50 p.m.

Respectfully submitted,



June 17, 2020

Don Vite

Date

Bertrand Township Clerk