

**Bertrand Township Board
Regular Meeting
Thursday, August 12, 2021**

Clerk Vite called the meeting to order at 7:00 p.m. and led the Pledge of Allegiance.

Members Present: Kuhn, Payton, Vite, Zelmer

Member Absent: Hicks

Special Guests: None

Motion made by Vite supported by Zelmer to appoint Treasurer Kuhn to moderate the meeting in the absence of Supervisor Hicks.

Voice vote: **Motion carried unanimously**

Consent Agenda (*see attachments*)

Motion made by Kuhn supported by Vite to approve the Consent Agenda as amended:

- Make Consent Item #4 a separate vote after separate discussion
- Add New Business item #2 – FD New Hire Recommendation
- Township Board Meeting Minutes from July 8, 2021
- Township Board Closed Session Minutes from July 8, 2021
- Accounts Payable for the period 07/09/21-08/12/21 as presented:

Total General Fund Expenses	\$37,664.17
Total Fire Dept. Fund Expenses	\$15,054.39
Total WRT Fund Expenses	\$74.98
Total Expenses	\$52,793.54

- #4 Treasurer’s Report as of July 31, 2021 –

Three items Treasurer Kuhn brought before the board:

1. updated the board on the BS&A conversion from Quickbooks. There have been glitches to work through with BS&A and learning-curve issues that kept Clerk Vite and Treasurer Kuhn from providing this month’s financials for the Treasurer’s Report.
2. The township owes \$1,826.60 in a tax tribunal settlement. Of that, \$605 was from the Buchanan District Library. Supervisor Hicks will contact the library informing them of the situation, so the township gets appropriate reimbursed.
3. The issue of highchairs at the Community Event Hall and any liability the township would have. The board hasn’t received a response from attorney Senica.

Motion made by Kuhn seconded by Zelmer to rescind his request to make Consent Item #4 a separate vote and vote on the Consent Agenda as otherwise previously amended.

Roll call vote: **Motion carried unanimously**

Reports

Sheriff’s Department (*on file*)

The report was mailed in.

Fire Department (on file)

Chief Knisely presented the July Fire Department report.

SMCAS (on file)

Mr. Remmo presented the July SMCAS report. Mr. Scribner was not able to attend and make his presentation.

SE Berrien County Landfill (on file)

Treasurer Kuhn and Trustee Zelmer gave a verbal report.

Planning Commission and NATS

No meeting.

Public Comments

None.

Unfinished Business

None.

New Business

1. Bertrand Community Center Camera System

Discussion: The board tabled this item until Supervisor Hicks returns to provide the board with more information and answer board questions.

2. FD New Hire Recommendation

Motion made by Vite seconded by Zelmer to approve Chief Knisely's recommendation to hire Casey Sandoval as a Certified Firefighter.

Discussion: Mr. Sandoval is a certified firefighter bringing experience to the table.

Roll call vote: **Motion carried unanimously**

Public Comments

None.

Board Member Comments

None.

Communications

None.

Miscellaneous / Announcements / Schedule

- The next township board meeting will be Thursday, September 9, at 7:00 p.m.

Having no further business, the meeting was adjourned at 8:45 p.m.

Respectfully submitted,



Don Vite

Bertrand Township Clerk

August 21, 2021

Date