

**Bertrand Township Board  
Regular Meeting  
Thursday, January 13, 2022**

Bertrand Township Hall  
3835 Buffalo Rd., Buchanan, MI 49107

Supervisor Hicks called the meeting to order at 7:00 p.m. and led the Pledge of Allegiance.

Members Present: Hicks, Kuhn, Payton, Vite

Members Absent: Zelmer

Special Guests: None

**Consent Agenda** *(see attachments)*

**Motion** made by Payton supported by Vite to approve Consent Agenda as presented:

- Township Board Meeting Minutes from December 9, 2021
- Accounts Payable for the period 12/10/21-01/13/22 as presented:

Total General Fund Expenses:	\$142,867.05
Total Fire Dept. Fund Expenses:	\$14,704.70
Total WRT Fund Expenses:	\$78.28
<b>Total Expenses:</b>	<b><u>\$157,650.03</u></b>

- Treasurer's Report as of December 31, 2021.
- Budget Amendment
- PC Yearly Report

**Discussion:** Treasurer Kuhn brought to the attention of the Clerk and board that \$17,500 that was moved to the FD in May is still showing in the General Fund Balance Sheet. Also, there is no budgeted amount showing in Blight Removal. Clerk Vite will make the corrections.

Roll call vote: **Motion carried unanimously**

**Reports**

Sheriff's Department *(see attached)*

Mailed in.

Fire Department *(see attached)*

Chief Knisely submitted the January 2022 monthly Fire Department report and commented.

SMCAS *(see attached)*

Assistant Chief Remmo commented and submitted a written report.

SE Berrien County Landfill *(board minutes submitted)*

Treasurer Kuhn gave a verbal report.

Planning Commission

Treasurer Kuhn reporting they are reviewing the language regarding Site Plans.

## NATS

Discussion revolved around the culvert pulling apart under the drive of Fire Station #1. Also, brush on the curve hinders view on US-12 while pulling out of the station lot.

## Public Comments

None.

## Unfinished Business

None.

## New Business

### 1. BTFD PPE Cleaning Extractors (ARPA Funds available)

**Motion** made by Vite, seconded by Payton, to permit Assistant Chief Remmo's request to purchase one Ready Rack Washer Extractor 30, two 14 pair Gear Dryer Systems, dryer arms and covers not to exceed \$12,865.30.

**Discussion:** At least a portion of the ARPA grant funds will be used for this purchase. Exact amount has not been determined, but there is enough to cover the entire purchase.

Voice vote: **Motion carried unanimously**

### 2. Eligibility to become a Charter Township

**Discussion:** Clerk Vite received notice that based on the 2020 Census, Bertrand Township is eligible to become a Charter Township. The board agreed to get more information from Township Attorney Senica regarding pros, cons, and costs to make an informed decision. A notice of intent will be published in the paper.

### 3. Update to Event Hall Contract

**Discussion:** A recent cancellation within two days of rental made the board aware the language is vague and unclear regarding cancellation refunds in the contract.

The board agreed to include the following: "Cancellation within 15 days of rental will forfeit the rental fee refund. The security deposit will be refunded."

## **Public Comments**

None.

## **Board Member Comments**

Supervisor Hicks updated the board on a recent conversation with Township Attorney Senica regarding three items:

- Tickets and status in the courts – tickets will have to be reissued by the Zoning Administrator as there was a change in judges.
- Wightman/Water Tower consultation – Wightman reviewed and said there is no issue with water pressure from the water tower.
- County Master Plan – while the county asked the board officers to respond to a survey (which we did), ultimate decisions rest with Planning Commission input.

## **Communications**

- Coordinated Response Training – February 7 @ 5:30 Mendel Center

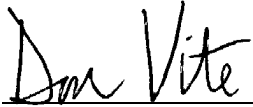
- Budget Workshop – January 5, 2022 at 9:00 a.m. at the Township Hall.

**Miscellaneous / Announcements / Schedule**

- The next regular township board meeting will be Thursday, February 10, 2022, at 7:00 p.m.

With no further discussion, **motion** by Hicks to adjourn at 8:45 p.m.

Respectfully submitted,



Don Vite  
Bertrand Township Clerk

January 21, 2022

Dated

Draft