

**Bertrand Charter Township Board  
Regular Meeting  
Thursday, November 10, 2022**

Bertrand Charter Township Hall  
3835 Buffalo Rd., Buchanan, MI 49107

Supervisor Hicks called the meeting to order at 7:00 p.m. and led the Pledge of Allegiance.

Members Present: Hicks, Kuhn, Payton, Zelmer

Member Absent: Payton, Vite

Minutes taken by Deputy Clerk Polly White

Special Guests: Newly elected Board Trustees Judy McDonald and Polly White

**Consent Agenda** *(see attachments)*

**Motion** made by Zelmer, seconded by Kuhn to approve the Consent Agenda as presented:

- Township Board Special Meeting Minutes from October 13, 2022
- Accounts Payable for the period 10/14/22-11/10/22:

Total General Fund Expenses	\$152,918.10
Total Fire Dept. Fund Expenses	\$7,828.04
Total WRT Fund Expenses	\$74.23
<b>Total Expenses</b>	<b><u>\$160,820.37</u></b>

- Treasurer's Report as of October 31, 2022

General Fund	\$1,900,758.23
Total Fire Dept. Fund	\$534,321.67
Total WRT Fund	\$1,842.47
Total Municipal Building Fund	\$55,130.62
Total Property Tax Fund	\$39,855.63
<b>Total Fund Current Assets</b>	<b><u>\$2,531,908.62</u></b>

Roll call vote: **Motion carried unanimously**

**Reports**

Sheriff's Department *(on file)*

Fire Department *(on file)*

Chief Knisely submitted the November 2022, monthly Fire Department report.

SMCAS *(on file)*

SE Berrien County Landfill *(on file)*

Trustee Zelmer gave a verbal report.

Planning Commission

Treasurer Kuhn gave a verbal report.

NATS

Trustee Payton gave a verbal report.

**Unfinished Business**

None.

**New Business**

1. Board of Review Appointee **and**,
2. Planning Commission Appointee

**Motion** made by Hicks seconded by Zelmer to table the appointments until the December meeting.

Voice Vote: **Motion passed unanimously**

**Public Comments**

None

**Board Member Comments**

Treasurer Kuhn said Winter taxes will be mailed shortly.

Supervisor Hicks asked Clerk Vite to get the new trustees set up with Office365.

**Communications**


None

**Miscellaneous / Announcements / Schedule**

- Fire Department Event November 19, 2022 11 a.m. – 1 p.m.
- Senior Center’s Holiday Bazaar December 3, 2022, 9 a.m. – 2 p.m.
- The next township board meeting will be Thursday, December 8, at 7:00 p.m.

Having no further business, the meeting was adjourned at 7:16 p.m.

Respectfully submitted (via Deputy Clerk White’s detailed submission),

  
\_\_\_\_\_  
Don Vite  
Bertrand Charter Township Clerk

November 10, 2022  
Date