

**Bertrand Charter Township Board
Regular Meeting
Thursday, December 8, 2022**

Bertrand Charter Township Hall
3835 Buffalo Rd., Buchanan, MI 49107

Supervisor Hicks called the meeting to order at 7:00 p.m. and led the Pledge of Allegiance.

Members Present: Hicks, Kuhn, McDonald, Payton, Zelmer

Member Absent: White

Special Guests: None

Consent Agenda *(see attachments)*

Motion made by Zelmer, seconded by Payton to approve the Consent Agenda as presented:

- Township Board Regular Meeting Minutes from November 10, 2022
- Accounts Payable for the period 11/11/22-12/08/22:

Total General Fund Expenses	\$40,235.33
Total Fire Dept. Fund Expenses	\$9,130.86
Total WRT Fund Expenses	\$76.46
Total Expenses	<u>\$49,442.65</u>

- Treasurer's Report as of November 30, 2022

General Fund	\$1,744,778.48
Total Fire Dept. Fund	\$527,076.03
Total WRT Fund	\$1,766.25
Total Municipal Building Fund	\$55,153.28
Total Property Tax Fund	\$6,405.52
Total Fund Current Assets	<u>\$2,335,179.56</u>

- Resolutions 221208B, 221208C, 221208D, 221208E, 221208F

Roll call vote: **Motion carried unanimously**

Reports

Sheriff's Department *(on file)*

Fire Department *(on file)*

Chief Knisely submitted the December 2022, monthly Fire Department report.

SMCAS *(on file)*

SE Berrien County Landfill *(on file)*

Trustee Zelmer gave a verbal report.

Planning Commission

Treasurer Kuhn gave a verbal report.

NATS

Trustee Payton gave a verbal report.

Unfinished Business

1. Board Appointees

a. Planning Commission

Motion made by Vite seconded by Zelmer to accept Supervisor Hicks' nominations of John (Kip) Walker and Karrie Remmo to the Bertrand Charter Township Planning Commission Board each for three-year terms to replace outgoing board members Cindy Bauer and Mark Wagner.

Roll Call Vote: **Motion passed unanimously**

b. Board of Review

Motion made by Payton seconded by Kuhn to accept Supervisor Hicks' nominations of Ashlyn Forler and Sue Knisely to the Bertrand Charter Township Board of Review each for two-year terms to replace outgoing board members Judy McDonald and .

Roll Call Vote: **Motion passed unanimously**

New Business

None

Public Comments

Mr. Wrasse mentioned the status of the American Chestnut Tree project and that he brought roasted chestnuts to the meeting to share with residents and the board.

Township Attorney Sara Senica attended and welcomed the two newly elected members of the board.

Board Member Comments

Supervisor Hicks said Dan Yerks continues to work on the Street Lighting requirements at Bertrand Crossing. He also asked that as many board members as possible attend the FD monthly meeting on Monday, 12/12 at 7 p.m. to make a 30-years of service presentation to fire officer Matt Remmo.

Communications


None

Miscellaneous / Announcements / Schedule

- 2023/2024 annual Budget Planning session scheduled for Saturday, January 14, from 9 a.m. – noon at the township hall.
- Senior Center's Holiday Bazaar December 3, 2022, 9 a.m. – 2 p.m.
- The next township board meeting will be Thursday, January 10, at 7:00 p.m.

Having no further business, the meeting was adjourned at 7:43 p.m.

Respectfully submitted,



Don Vite

Bertrand Charter Township Clerk

December 10, 2022

Date

BERTRAND CHARTER TOWNSHIP
BERRIEN COUNTY, MICHIGAN

**ACCEPTING LETTERS OF PROTEST FROM TOWNSHIP RESIDENTS FOR
MARCH 2023 BOARD OF REVIEW**

RESOLUTION: 221208B

WHEREAS, the law only provides for letters of protest for March Board of Review for non-resident property owners; passing this resolution allows residents to protest by letter, and

WHEREAS, Michigan Compiled Law (MCL) 41.181 gives the Township Board of Review the authority to accept letters of protest for the March 2023 Board of Review.

NOW, THEREFORE BE IT RESOLVED, that the Bertrand Charter Township Board shall approve the acceptance of letter of protest from township residents for the March 2023 Board of Review.

The foregoing resolution was offered by Board Member: Zelmer
And supported by Board Member: Payton

AYES: Hicks, Kuhn, McDonald, Payton, Vite, Zelmer

NAYES: _____

ABSTAIN: _____

ABSENT: White

The Supervisor declared this resolution adopted the **8th** day of **December, 2022**.

I, Don Vite, duly elected and acting Clerk of Bertrand Charter Township, hereby certify that the foregoing resolution was adopted by the Township Board at the regular meeting of said board held on December 8, 2022 at which meeting a quorum was presented by a roll call vote of said members as hereinbefore set forth that said resolution was ordered to take immediate effect.

Attest: 
Don Vite, Clerk

BERTRAND CHARTER TOWNSHIP
BERRIEN COUNTY, MICHIGAN

**A RESOLUTION TO PROVIDE FOR ALTERNATE STARTING DATES FOR
MARCH 2023 BOARD OF REVIEW**

RESOLUTION: 221208C

WHEREAS, The Bertrand Township Board holds Board of Review Protest meetings beginning the Tuesday following the first Monday of March as provided by MCL 211.28 – 221.33 and may pass a resolution to allow for alternate starting dates for said meetings.

And **WHEREAS**, The Bertrand Township Board wishes to provide for alternate starting dates for the March 2023 Board of Review meetings.

NOW, THEREFORE BE IT RESOLVED, that the Bertrand Township Board hereby resolves to provide for the setting of alternate March 2023 Board of Review dates.

The foregoing resolution was offered by Board Member: Zelmer
And supported by Board Member: Payton

AYES: Hicks, Kuhn, McDonald, Payton, Vite, Zelmer

NAYES: _____

ABSTAIN: _____

ABSENT: White

The Supervisor declared this resolution adopted the **8th** day of **December, 2022**.

I, Don Vite, duly elected and acting Clerk of Bertrand Charter Township, hereby certify that the foregoing resolution was adopted by the Township Board at the regular meeting of said board held on December 8, 2022 at which meeting a quorum was presented by a roll call vote of said members as hereinbefore set forth that said resolution was ordered to take immediate effect.

Attest: 
Don Vite, Clerk

**BERTRAND CHARTER TOWNSHIP
BERRIEN COUNTY, MICHIGAN**

RESOLUTION NO. 221208 D

**RESOLUTION TO ADOPT 2023 SCHEDULE OF
REGULAR TOWNSHIP BOARD MEETINGS**

WHEREAS, the Bertrand Charter Township Board deems that it is in the best interest of the Township to adopt an annual Schedule which sets forth the meeting dates, time and place for the regular monthly schedule of Bertrand Township Board Meetings.

WHEREAS, it is stated that all regular meetings will be held on the second (2nd) Thursday of each month at 7:00 p.m. at the Bertrand Charter Township Hall, 3835 Buffalo Road, Buchanan, Michigan.

NOW, THEREFORE, BE IT HEREBY RESOLVED that the Bertrand Charter Township Board hereby adopts the schedule titled PUBLIC NOTICE OF MEETINGS Bertrand Charter Township Board 2023, attached hereto and incorporated herein by reference.

Dates of the 2023 meetings are as follows:

Thursday, January 12, 2023
Thursday, February 9, 2023
Thursday, March 9, 2023
Thursday, April 13, 2023
Thursday, May 11, 2023
Thursday, June 8, 2023

Thursday, July 13, 2023
Thursday, August 10, 2023
Thursday, September 14, 2023
Thursday, October 12, 2023
Thursday, November 9, 2023
Thursday, December 14, 2023

The foregoing resolution offered by Board member: Zelmer

Second offered by Board Member: Payton

Upon roll call vote the following voted:

AYES: Hicks, Kuhn, McDonald, Payton, Vite, Zelmer

NAYES: _____

ABSTAIN: _____

ABSENT: White

The Supervisor declared the resolution adopted.

Date: December 8, 2022

Attested by: 
Don Vite, Clerk

**BERTRAND CHARTER TOWNSHIP
BERRIEN COUNTY, MICHIGAN**

RESOLUTION NO. 221208 E

**RESOLUTION TO ADOPT 2023 SCHEDULE OF
REGULAR TOWNSHIP PLANNING COMMISSION MEETINGS**

WHEREAS, the Bertrand Charter Township Board deems that it is in the best interest of the Township to adopt an annual Schedule which sets forth the meeting dates, time and place for the regular monthly schedule of Bertrand Charter Township Planning Commission Meetings.

WHEREAS, it is stated that all regular meetings will be held on the First (1st) Thursday of each month unless otherwise noted in 2023 at 7:00 p.m. at the Bertrand Township Hall, 3835 Buffalo Road, Buchanan, Michigan.

NOW, THEREFORE, BE IT HEREBY RESOLVED that the Bertrand Charter Township Board hereby adopts the schedule titled PUBLIC NOTICE OF MEETINGS Bertrand Charter Township Planning Commission 2023, attached hereto and incorporated herein by reference.

Dates of the 2023 meetings are as follows:

Thursday, January 5, 2023	No July Meeting
Thursday, February 2, 2023	Thursday, August 3, 2023
Thursday, March 2, 2023	No September Meeting
Thursday, April 6, 2023	Thursday, October 5, 2023
Thursday, May 4, 2023	Thursday, November 2, 2023
Thursday, June 1, 2023	Thursday, December 7, 2023

The foregoing resolution offered by Board Member: Zelmer

Second offered by Board Member: Payton

Upon roll call vote the following voted:

AYES: Hicks, Kuhn, McDonald, Payton, Vite, Zelmer

NAYES: _____

ABSTAIN: _____

ABSENT: White

The Supervisor declared the resolution adopted.

Dated: December 8, 2022

Attested by: 
Don Vite, Clerk

**BERTRAND CHARTER TOWNSHIP
BERRIEN COUNTY, MICHIGAN**

RESOLUTION NO. 221208 F

RESOLUTION TO ADOPT Holiday Schedule for 2023

WHEREAS, the Bertrand Charter Township Board deems that it is in the best interest of the Township to adopt an annual Schedule of Holidays which sets forth the dates when the township office will be closed.

WHEREAS, it is stated that regular township office hours are Monday thru Thursday from 9 am to 4 pm.

NOW, THEREFORE, BE IT HEREBY RESOLVED that the Bertrand Charter Township Board hereby adopts the 2023 holiday schedule titled PUBLIC NOTICE Bertrand Charter Township Holiday Schedule 2023, attached hereto, and incorporated herein by reference.

2023 holidays that the township office will be closed are as follows:

New Year's Day	Monday, January 2
Martin Luther King Day	Monday, January 16
Presidents' Day	Monday, February 20
Memorial Day	Monday, May 29
July 3 rd	Monday, July 3
July 4 th	Tuesday, July 4
Labor Day	Monday, September 4
Thanksgiving	Thursday, November 23
Christmas Holiday	Monday, December 25
Christmas Holiday	Tuesday, December 26

The foregoing resolution offered by Board member: Zelmer

Second offered by Board Member: Payton

Upon roll call vote the following voted:

AYES: Hicks, Kuhn, McDonald, Payton, Vite, Zelmer

NAYES: _____

ABSTAIN: _____

ABSENT: White

The Supervisor declared the resolution adopted.

Date: December 8, 2022

Attested by: 
Don Vite, Clerk

