

**Bertrand Charter Township Board
Regular Meeting
Thursday, January 12, 2023**

Bertrand Charter Township Hall
3835 Buffalo Rd., Buchanan, MI 49107

Supervisor Hicks called the meeting to order at 7:00 p.m. and led the Pledge of Allegiance.

Members Present: Hicks, Kuhn, McDonald, Payton, Vite, White, Zelmer

Member Absent: None

Special Guests: None

Consent Agenda *(see attachments)*

Motion made by Zelmer, seconded by Payton to approve the Consent Agenda as amended:

- Add Consent Agenda Item #5 – Budget Amendment
- Add New Business Item #3 – Bertrand Crossing Street Lights/Yerks Assessment
- Township Board Regular Meeting Minutes from December 8, 2022
- Accounts Payable for the period 12/09/22 - 01/12/23:

Total General Fund Expenses:	\$48,304.46
Total Fire Dept. Fund Expenses:	\$23,495.83
Total WRT Fund Expenses:	\$76.46
Total Expenses:	<u>\$71,800.29</u>

- Treasurer’s Report as of December 31, 2022

General Fund:	\$1,783,346.19
Total Fire Dept. Fund:	\$537,921.92
Total WRT Fund:	\$1,801.93
Total Municipal Building Fund:	\$55,184.26
Total Property Tax Fund:	\$244,263.20
Total Current Assets:	<u>\$2,622,517.50</u>

Discussion: Treasurer Kuhn pointed out ambiguity of Capital Outlay account in Budget Amendment where money was being removed from. Supervisor Hicks clarified it was the Blight Removal account 970.100. Trustee Payton pointed out three minor omissions and typos in the December 8 minutes that Vite will correct prior to posting.

Roll call vote: **Motion carried unanimously**

Reports

Sheriff’s Department *(on file)*

Fire Department *(on file)*

Chief Knisely commented on the January 2023, monthly Fire Department report.

SMCAS *(on file)*

SE Berrien County Landfill *(on file)*

Trustee Zelmer gave a verbal report.

Planning Commission

Treasurer Kuhn gave a verbal report.

NATS

Trustee Payton gave a verbal report.

Unfinished Business

None

New Business

1. Hazard Mitigation Resolution

Motion made by Zelmer, seconded by White to table the 2022 Berrien County Multi-Hazard, Multi-Jurisdictional Plan until financial obligation questions among others are resolved.

Discussion: Trustee White carefully read all 700+ pages of the plan and raised some good questions re: wording that indicates financial obligation from Bertrand Charter Township. The board agreed to table the vote until Supervisor Hicks got answers from Rocky Adams at County on the questions she raised.

Voice Vote: **Motion passed unanimously**

2. Review Bertrand Township Administrative Policies Section 1 & 2

Motion made by Hicks, seconded by Payton to table the review of Section 1 & 2.

Voice Vote: **Motion passed unanimously**

3. Industrial Park (Bertrand Crossing) Street Lights Update by Dan Yerks

Supervisor Hicks led discussion of two options Dan Yerks presented re: pursuing the Street Lights in the Industrial Development area. It was unanimous board consensus to direct Supervisor Hicks to get quotes from commercial electric contractors as opposed to pursuing AEP from doing the development because they would inflate the price.

Public Comments

None

Board Member Comments

Mr. Zelmer pointed out the lighting at T-Slots in the Industrial Park still is directed out horizontally and can be blinding to drivers. He also brought up the website and asked about its upkeep. That led to discussion re: the future and what the township is going to do about a functional, updated website. Clerk Vite will ask other clerks who and what they are doing to maintain theirs.

Clerk Vite informed the board that liability insurance carriers were changed on January first from EMC (Hartlebb Agency) to the PAR Plan (BHS Insurance).

Communications

None

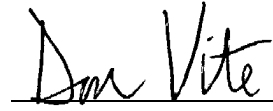
Miscellaneous / Announcements / Schedule

- Rabies Clinic at Station #1 on Saturday, January 28, from 10am – 2pm.
- Township Board budget planning workshop this Saturday, January 14, from 9am – noon.

- The next township board meeting will be Thursday, February 9, at 7:00 p.m.

Having no further business, the meeting was adjourned at 9:10 p.m.

Respectfully submitted,



January 16, 2022

Don Vite

Date

Bertrand Charter Township Clerk

Steve Hicks

Bertrand Charter Township Supervisor